

# **VSTECS HOLDINGS LIMITED**

(incorporated in the Cayman Islands with limited liability)

港股代碼 Stock Code: 00856.HK

# ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告



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# 環境、社會及管治報告

The Group is pleased to present the Environmental, Social and Governance Report ("ESG Report" or the "Report") for the year ended 31 December 2022. The ESG Report is to highlight the Group's approaches and strategies in pursuit of sustainable development during the period from 1 January 2022 to 31 December 2022 (the "Year" or the "Reporting Period"). The Group would also like to take this opportunity to thanks all stakeholders who have contributed to this sustainability journey with us and present the ESG performance to all our stakeholders.

REPORTING PRINCIPLES

This ESG Report has been prepared according to the "Environmental, Social and Governance Reporting Guide" ("ESG Reporting Guide") as set out in Appendix 27 of the Listing Rules from the Stock Exchange. The Report covers the overall performance, policies and practices of the Group's business and operations in terms of its environmental and social responsibilities. The Report is based on the four reporting principles of materiality, quantitative, balance and consistency. To serve the best interest of our readers, we conducted a materiality assessment through the help with our stakeholders to select the key ESG issues concerning with our business operation, which are covered in the later part. This ESG Report mainly focuses on the aspects that have identified as material and relevant to the Group's business and its key stakeholders.

We mentioned the social KPIs which related to the performance of the Group in employment, labour standards, supply chain management, training activities, community investment, etc. We computed the environmental key performance indicators ("KPIs") based on our emission and waste produced in our operation process and also the daily activities in the office, referring from the ESG Reporting Guide as set out in Appendix 27 of the Listing Rules and the standards of Greenhouse Gas Protocol, which makes our ESG performance measurable, in terms of carbon emission, resource usage, waste generation and so on.

Moreover, the Report aims to provide the readers with a comprehensive and objective view of our ESG management efficacy, the Group therefore, is committed to revealing statistics and numbers to the best of our knowledge.

For convenience, an index is available in the last chapter of the Report for the readers, regarding the locations of KPIs within the Report.

本集團欣然提呈截至二零二二年十二月三十一日止年度的環境、社會及管治報告(「ESG報告」或「報告」)。ESG報告重點介紹本集團於二零二二年一月一日至二零二二年十二月三十一日期間(「本年度」或「報告期」)達致可持續發展的方法及策略。本集團亦藉此機會感謝所有與我們攜手共建可持續發展之路的持份者,並向所有持份者呈報ESG表現。

# 報告原則

本ESG報告乃根據聯交所上市規則附錄27所載「環境、社會及管治報告指引」(「ESG報告指引」)編製。報告涵蓋本集團業務及營運於環境及社會責任方面的整體表現、政策及慣例。報告秉承重要性、量化、平衡及一致性四大報告原則。為符合我們讀者的最佳利益,我們藉助持份者協助,進行重要性評估,確定與我們業務營運有關的關鍵ESG議題,該等議題將於後文論述。本ESG報告主要著重已確定為對本集團業務及其主要持份者屬重大且相關的層面。

我們所提述社會關鍵績效指標,指本集團於僱傭、勞工準則、供應鏈管理、培訓活動、社區投資等方面的表現。我們參照上市規則附錄27所載ESG報告指引及溫室氣體議定書的標準,根據我們於營運過程以及辦公室日常活動中產生的排放物及廢物計算環境關鍵績效指標(「關鍵績效指標」),此乃計量我們於碳排放、資源使用、廢物產生等方面ESG表現的基礎。

此外,報告旨在讓讀者全面客觀地了解我們的 ESG管理成效,因此,本集團致力於我們所盡悉的 範圍內披露統計數據及數字。

為方便閱覽,本報告最後一章載有本報告內關鍵績效指標位置的索引。

#### REPORTING SCOPE

The ESG Report mainly focuses on the aspects that have identified as material and relevant to the Group's business and its key stakeholders for the Reporting Period. These cover our three main operation segments, including the Enterprise Systems segment, the Consumer Electronics segment and the Cloud Computing segment.

#### **ESG GOVERNANCE**

To lead the company to become a socially and environmentally responsible company, a solid ESG governance structure is essential. The Board acknowledges its role in identifying the ESG risks and opportunities in the Group and it also has been involved in the determination of the major ESG strategies and planning of the ESG related goals. The Group has always incorporated considerations of the environmental, social and governance aspects into our operation to fulfill our commitment of creating sustainable value for stakeholders and being a good corporate citizen. We aim to make positive impacts on our environment and community, while upholding our philosophy that sustainable development is rooted in our core business practices, our relationship with stakeholders, as well as our environmental performances. The different sections in our Report will reveal our management approaches in environmental and social aspects accordingly.

The Board has diversified membership, with a broader range of members from various backgrounds. In terms of age demographics, although 46% of our members are within the 51-60 age range, we have seen there are 27% of our members are below 50 years old.

# 報告範圍

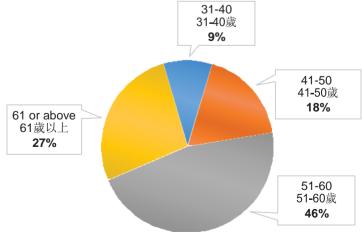
ESG報告主要關注已確定為報告期內對本集團業務 及其主要持份者屬重大且相關的層面。其涵蓋我 們三大營運板塊,即企業系統板塊、消費電子板 塊及雲計算板塊。

# ESG治理

為引導公司成為一個對社會及環境負責的公司,設立堅實ESG治理架構至關重要。董事會承擔識別本集團的ESG風險及機遇的責任,並已參與釐定主要ESG策略及ESG相關目標規劃。本集團始終將環境、社會及管治層面納入我們的營運考慮,以實現我們為持份者創造可持續價值並成為良好企業公民的承諾。我們致力為我們的環境及社區帶來積極影響,同時堅守我們的理念,即可持續發展植根於我們的核心業務常規,我們與持份者的關係以及我們的環境表現。報告各部分將披露我們於環境及社會方面的相應管理方法。

董事會擁有多元化的成員,包括來自不同背景的 更廣泛的成員。年齡人口統計方面,儘管我們 46%的成員年齡在51歲至60歲之間,但我們有 27%的成員年齡在50歲以下。





#### **BOARD'S ESG RESPONSIBILITY**

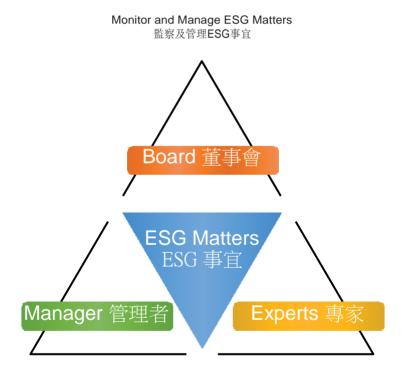
The Board acknowledges the overall responsibility for the Group's ESG strategies and reporting and for evaluating and determining the Group's ESG related risks. The Board also has the responsibility to develop the environmental goals to encourage the Group to have a better performance in the future. ESG performance is measured, reviewed and reported to the management regularly for continuous improvement.

The Board collectively responsible for the overall development and review of the ESG matters. Whenever ESG issues arise, they will be put to the Board for further discussion. We will also seek professional advice from third party whenever necessary.

# 董事會的ESG責任

董事會承擔制定本集團的ESG策略及報告以及評估、確定本集團的ESG相關風險的整體責任。董事會亦負責制定環境目標,以鼓勵本集團未來表現更佳。ESG表現將會計量、檢討並定期向管理層報告,以持續作出改進。

董事會集體負責ESG事宜的整體發展及檢討。 每當ESG事項出現時,將上報董事會作進一步討 論 。我們亦將於有需要時尋求第三方專業意見。



#### STAKEHOLDER ENGAGEMENT

Taking the opinions of the stakeholders seriously is the direction of the Group. The Group believes that understanding the views of its stakeholders lays a solid foundation for the long-term growth and success of the Group, so we maintain an open and honest relationship with our stakeholders.

As a leading distributor of Information, Communication and Technology ("ICT") products in Asia, we strive to maximize the long-term benefits of all our stakeholders by continuously communicating with them and effectively balancing their respective expectations and needs in order to achieve sustainable development of the Company. Our key stakeholders include the shareholders, employees, clients, suppliers, government, environment and community, etc.

We use different channels to gather the opinions from various stakeholders, we hold regular meetings with our stakeholders and have different tailor different communication channels for each stakeholder, for example, we will conduct site visit to our suppliers, we have a service hotline for our clients and we hold press conferences for our investors. Through the different channels, we collect their opinions and give our responses.

Through the communication with our employees, the Group realised that our employees focus on the welfare, career path, training provided to them and a healthy working environment. The Group take this into consideration and provided a healthy working environment, a competitive remuneration package and also the discretionary bonus by reference to individual and Group's performance, in response to their opinions. The Group also organize social gathering regularly to increase their sense of belongings. Different from our employees, our management team focuses on the performance of the company, and whether the company's goals and strategies have been achieved. This is more or less similar to the Group concerns and the Group will make sure that the goals and strategies set by the management are duly communicated to all the staff which can enhance the achievement of the goals.

# 持份者參與

認真對待持份者的意見為本集團的發展方向。本集團認為,了解持份者的意見為本集團的長遠發展及成功奠定堅實基礎,因此我們與持份者維持開放及誠實的關係。

作為亞洲領先的資訊通訊科技產品分銷商,我們不斷與持份者溝通,有效平衡各持份者的期望及需求,致力使所有持份者的長遠利益最大化,以實現本公司的可持續發展。我們的主要持份者包括股東、僱員、客戶、供應商、政府、環保及社區等

我們多渠道收集不同持份者的意見,並定期與我們的持份者會面,為各持份者度身定制不同溝通 渠道,例如,我們對供應商進行實地考察,為客 戶開通服務熱線,為投資者舉行新聞發佈會。利 用不同渠道,我們收集持份者的意見並作出回應

通過與僱員溝通,本集團了解到僱員關注福利、職業發展、培訓及健康工作環境。本集團將此納入考慮,提供健康工作環境、具競爭力薪酬待遇,並根據僱員的意見,參考個人及本集團的表現,提供酌情花紅。本集團亦定期組織社交活動,加強僱員歸屬感。與僱員不同,我們的管理團隊關注公司業績以及是否已實現公司目標及戰略,此與本集團的關切亦或多或少類似,本集團將確保管理層制定的目標及戰略妥為向全體僱員傳達,促進實現目標。

Our clients are concerned about the product and services quality and safety as well as the customer relationships and privacy protection. In response, we provide a high quality of product and service, in additionally we have a special team to provide after-sales services to them.

The Group also pays attention to our relationship with suppliers. Suppliers of different brands are handled by a designated project management team to ensure a close relationship with each supplier of integrity and fair dealing.

Our investors concerned about the business development and prospect of the Group and also the returns on investment, we clearly understand their concerns. In response to the concerns of our investors, our Group management will have regular meetings with them and we will also engage professional parties to explore potential investors in the benefit to the Group.

To make sure the group has complied with all the laws and regulations, we will review and update the latest government and regulatory body's policies regularly to respond to the Government – one of our stakeholders' concerns, that is to comply with the laws and regulations. We think this is beneficial to the Group and we are happy to do so.

#### MATERIALITY ASSESSMENT

During the Reporting Period, the Group has obtained the views of our key stakeholders include the shareholders, employees, clients, suppliers, etc. on the Group's material issues and sustainability strategy. After a series of managerial-level meetings and the Board's discussion, a several number of issues have been identified, the Group has assessed those important ESG topics and produced the following materiality matrix to clarify the ESG issues that concern our business most.

我們的客戶關心產品及服務的質量和安全,以及 客戶關係及私隱保護。作為回應,我們提供高質 量產品及服務,並設有專門的團隊為他們提供售 後服務。

本集團亦重視與供應商的關係。不同品牌的供應 商由指定的項目管理團隊負責,以確保與每名供 應商保持密切關係,誠信及公平交易。

我們的投資者關注本集團的業務發展及前景和投資回報,而我們深明其關注點。為回應投資者的關注,本集團管理層將定期與他們舉行會議,亦會聘請專業人士發掘潜在投資者,以為本集團帶來利益。

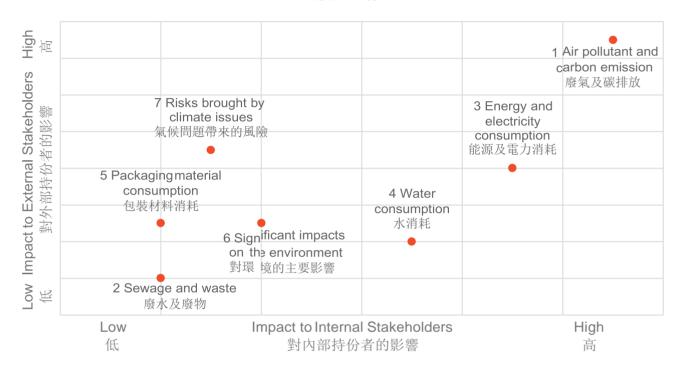
為確保集團遵守所有法律法規,我們將定期審閱 及了解最新的政府及監管機構政策,以回應我們 的持份者之一政府的關注,即遵守法律法規。我 們認為這對本集團有利,並樂意如此行事。

# 重要性評估

於報告期內,本集團已就有關本集團的重大議題及可持續發展策略徵詢主要持份者的意見,包括股東、僱員、客戶、供應商等。經過一系列的管理層會議及董事會討論,已確定若干議題。本集團已評估該等重要環境、社會及管治主題,並制定以下重要性矩陣,以闡明與我們業務最相關的環境、社會及管治議題。

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#### Materiality – Environmental 重要性-環境



Details of the numbers can be found in the table below:

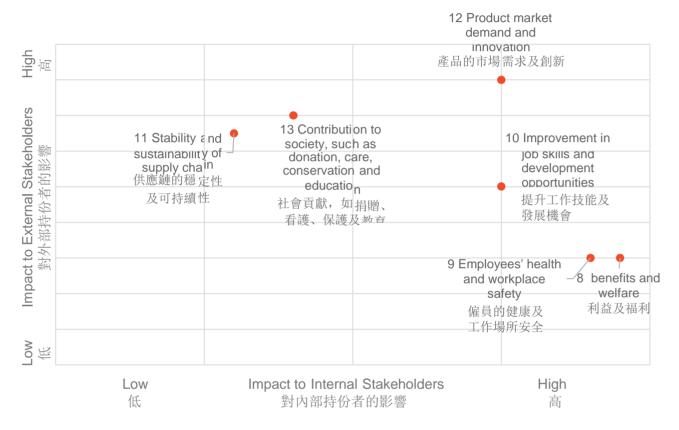
數字詳情參見下表:

#### Environmental

環境

1	Air pollutant and carbon emission 廢氣及碳排放
2	Sewage and waste 廢水及廢物
3	Energy and electricity consumption 能源及電力消耗
4	Water consumption 水消耗
5	Packaging material consumption 包裝材料消耗
6	Significant impacts on the environment, such as noise, odour, pollution, ecological imbalance, species extinction and resource depletion 對環境的主要影響,如噪音、惡臭、污染、生態失衡、物種滅絕及資源枯竭
7	Risks brought by climate issues, such as physical risk (extreme weather events and rise of temperature) and transition risk (policy, legal and market risk 氣候問題帶來的風險,如物理風險( 極端天氣事件及氣溫上升)及過渡性風險( 政策、法律及市場風險)

# Materiality – Social 重要性一社會



Details of the numbers can be found in the table below:

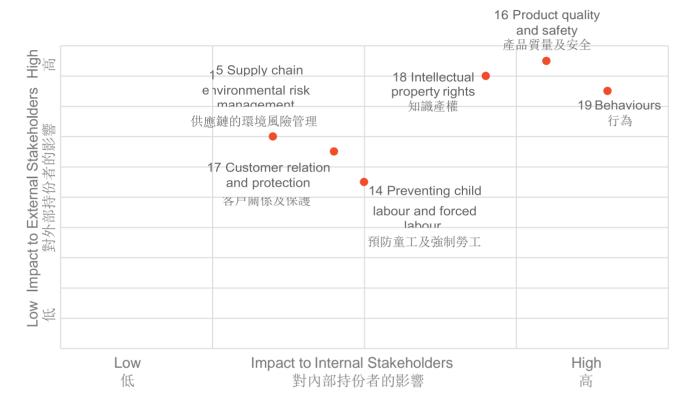
社會貢獻,如捐贈、看護、保護及教育

數字詳情參見下表:

# Social

社會 8 Compensation and dismissal, recruitment and promotion, working hours, rest periods, equal opportunity, diversity, anti-discrimination, and other benefits and welfare 薪酬及解雇、招聘與晉升、工作時間、休息時間、平等機會、多樣性、反歧視以及其他利益及福利 9 Employees' health and workplace safety 僱員的健康及工作場所安全 10 Improvement in job skills and development opportunities 提升工作技能及發展機會 Stability and sustainability of supply chain 11 供應鏈的穩定性及可持續性 12 Product market demand and innovation\* 產品的市場需求及創新\* Contribution to society, such as donation, care, conservation and education 13

#### Materiality – Governance 重要性一管治



Details of the numbers can be found in the table below:

數字詳情參見下表:

#### Governance

管治

14	Preventing child labour and forced labour 預防童工及強制勞工
15	Supply chain environmental risk management 供應鏈的環境風險管理
16	Product quality and safety* 產品質量及安全*
17	Customer relation and protection 客戶關係及保護
18	Intellectual property rights* 知識產權*
19	Behaviours such as bribery, extortion, fraud and money laundering, and the mechanisms and training activities to
	prevent such behaviours*
	賄賂、勒索、欺詐、洗錢等行為以及預防此類行為的機制及培訓活動*

<sup>\*</sup> The most important topics to the Group

\* 本集團最重要的議題

As illustrated above, the ESG topics of highest priority to the Group are Product Quality and Safety, Product Market Demand and Innovation, Intellectual Property Rights and Corruption Behaviour with the Prevention Policy.

如上表所示,環境、社會及管治議題中,產品質量及安全、產品的市場需求及創新、知識產權及防貪腐政策乃本集團最優先考慮議題。

Because of our business nature, our internal and external stakeholders are focused more on the social and governance issues than the environmental issues that are less related to our business nature. For the social sector, our stakeholders focus on the Product Market Demand and Innovation, as an IT trading company, we also care about the innovation and demand of our product. We have cooperated with lots of well-established and well-known suppliers that provide us with high quality products, and believe that the demand for IT products will be stable. In addition, we keep discussing with our suppliers about the new idea of the IT products such that they can provide trendy products to our customers.

鑒於我們的業務性質,我們的內外部持份者更為關注社會及治理問題,而非與我們的業務性質關聯較小的環境問題。就社會板塊而言,持份者的關注點為產品的市場需求及創新,作為一家資訊科技貿易公司,我們亦關心產品的創新及需求。我們與眾多有市場地位的知名供應商合作,獲取優質產品,且我們認為對資訊科技產品的需求將維持穩定。此外,我們與供應商保持探討有關資訊科技產品的新理念,從而令其能夠為客戶提供時尚前沿的產品。

For the governance sector, our stakeholders focused on the Product's Quality and Safety and the Intellectual Property Rights. These factors are very important to the operation of the Group. The Group has policy and regulation on monitoring the safety of the product. Once we have discovered the safety and quality problems, we will inform the suppliers immediately and find a solution to solve the problems by returning the products or renewing the products. We also take the Intellectual Property Rights issue as a very serious matter, as innovation and ideas are key inputs of IT products. We have strict regulations on supervision of the product that is not yet on the market.

就治理板塊而言,我們的持份者關注產品的質量 及安全以及知識產權。此等因素對本集團之經營非 常重要。本集團已制定監控產品安全的政策及規例 。一旦發現安全及質量問題,我們將立即通知供 應商,通過退貨或更新產品,解決問題。我們亦 嚴肅對待知識產權問題,乃由於創新及創意為資 訊科技產品的關鍵投入。我們已就未上市產品制 定嚴格的監管規定。

Apart from the product-related sector, Corruption Prevention is also a topic that our stakeholders think is an important issue and the Board has the same idea as our stakeholders. In view of this, the Group has a stringent Code of Conduct that requires the employees and our business partners to follow strictly. Moreover, all employees are also required to attend anti-corruption training every year to remind them of the importance of integrity.

除產品相關板塊外,持份者認為防腐亦是一個重要議題,董事會與持份者持相同觀點。有鑑於此,本集團已制定嚴格的行為準則,要求員工及業務合作夥伴嚴格遵守該準則。此外,所有員工亦須每年參加反腐培訓,令其謹記誠信的重要性。

#### **ESG STRATEGIES**

As the Group is a leading distributor of ICT products, channel development and integrated service providers of technology solutions in the Asia Pacific region. Compared with the manufacturing-based business, we are mainly engaged in the development of technologies with fewer environmental concerns. But we still hope to participate in environmental protection activities and also fulfil corporate social responsibility. We will put more energy into social development, including employment and development policies, supplier selection, safety and health issues, product responsibility, etc.

We understand the importance of its impact on sustainable environmental development. We will continue to encourage and ensure the efficient use of resources in our operation process to save energy and reduce GHG emission as much as possible. We will keep putting effort in protecting the environment and we are planning to work with our suppliers on handling the electronic wastes in a more proper way. Based on the characteristics of the industry, we have established a three-step environmental goal. At the same time, we closely monitor environmental risks to ensure that relevant risks are under control.

# 環境、社會及管治策略

由於本集團為於亞太地區的資訊通訊科技產品、 渠道開發領先的分銷商及技術解決方案的綜合服 務供應 商。相較基於製造的業 務, 我們主要從 事技術開發,對環境的影響較小。但我們仍然希 望參與環保活動,履行企業社會責 任。我們投入 更多精力促進社會發 展, 包括就業及發展政 策 、供應商選 擇、安全與健康問題、產品責任等。

我們了解其對可持續環境發展的影響極為重要。我們將繼續鼓勵及確保於營運過程中有效利用資源,盡可能地節約能源,減少溫室氣體排放。我們將繼續努力保護環境,並計劃與供應商合作,更妥善的處理電子廢物。根據行業特點,我們已制定三個環境目標。同時,我們密切監控環境風險,確保相關風險可控。

Environmental Targets 環境目標

Target 3: Based on the company's services, gradually promote environmental upgrading of industries.

**目標三:**立足公司服務,逐步推動產業

**Target 2:** Gradually establish a monitoring and management system for Scope 3 GHG emissions.

目標二:逐步建立範圍3溫室氣體排放的監測管理體系。

Target 1: Achieve a gradual reduction in GHG Emissions (Per Employee) of Scope 2 year by year. 目標一: 逐年逐步減少範圍2的每名員工溫室氣體排放。

Target 1: Achieve a gradual reduction in GHG Emissions (Per Employee) of Scope 2 year by year. This is a quantitative target. We will implement the relevant target in various departments and branch structures of the organization, especially in the use of electricity, to ensure the achievement of the target.

目標一:逐年逐步減少範圍2的每名員工溫室氣體排放。此為一項量化目標。我們將在組織的各部門和分支機構中落實相關目標,特別是在用電方面,以確保實現目標。

Target 2: Gradually establish a monitoring and management system for Scope 3 GHG emissions. We have noticed that GHG Emissions of Scope 3 which is have gradually received attention from regulatory agencies and industry organizations. GHG Emissions of Scope 3 are the indirect emissions outside of scope 2 emissions that occur in the value chain of the company We will closely monitor policy changes and guard against the risks they may pose to the company. At the same time, based on the principle of prevention, we will accelerate the establishment of monitoring systems for Scope 3 GHG emissions.

Target 3: Based on the Group's services, gradually promote environmental upgrading of industries. As a listed company, we are well aware of the importance of social responsibility. As an ICT services company, we are deep aware of our product and services play an important role in promoting environmental development. Base on Target 1 and Target 2, we will take actions and provide solutions contributes to the environmental upgrading of upstream and downstream companies.

# SOCIAL SUSTAINABILITY

The Group believes that building a harmonious and prosperous community atmosphere can achieve a win-win situation and promote long-term corporate benefit. By focusing on areas such as employment and labour practices, operational procedures, and social engagement, we aim to establish a mutually beneficial connection with both our internal and external stakeholders.

# PRODUCT RESPONSIBILITY

**Product Quality and Safety** 

To provide high quality of products and services to our customers, the Group carefully selects our suppliers with good reputation. Before introducing products to customers, the Group will examine the specifications of each product supplied by the vendors to ensure that they meet the necessary standards and meet the expectations of the customers.

Being a comprehensive distributor, our aim is not only to offer superior quality products to our customers but also to provide an array of value-added services to both our suppliers and customers. We have a product return and exchange policy for our customers, and if any quality-related complaints arise, we report and provide feedback to our suppliers for their review and improvement.

During the Reporting Period, no products were subject to recalls for safety and health reasons, nor any complaints received.

目標二:逐步建立範圍3溫室氣體排放的監測管理體系。我們注意到,範圍3溫室氣體排放逐漸受到監管機構和行業組織重視。範圍3溫室氣體排放指公司價值鏈中產生的範圍2以外的間接排放。我們將密切關注政策變化,防範政策變化可能給公司帶來的風險。同時,以預防為主,加快建立範圍3溫室氣體排放的監測體系。

目標 三:立足集團服 務,逐步推動產業環境升級。作為一家上市公 司,我們深知社會責任的重要性。而作為一家資訊通訊科技服務公司,我們亦深知我們的產品和服務在促進環境發展方面發揮著重要作用。基於目標一和目標二,我們將採取行動並提供解決方案,為上下游公司的環境升級做出貢獻。

# 社會可持續發展

本集團相信建造和諧繁榮的社區氛圍,可以實現 雙贏且促進長期企業效益。通過聚焦僱傭及勞工 常規、經營常規及社會參與等領域, 我們旨在與 內部及外部持份者建立互利關係。

# 產品責任

產品質量與安全

為向客戶提供優質產品及服務,本集團審慎甄選 聲譽良好之供應商。向客戶介紹產品前,本集團 會檢查賣方所提供各類產品之規格,以確保各類 產品均符合必要之標準及客戶預期。

作為一家綜合分銷商,我們不僅致力為客戶提供 優質產品,亦為供應商及客戶提供多元化增值服 務。我們為客戶提供退換貨政 策, 倘發生與產 品質量相關之投訴,我們會向我們的供應商報告 及反饋,以供彼等檢討及改進。

於報告期內,概無產品因安全及健康原因而被召回,亦無收到任何投訴。

# Environmental, Social and Governance Report (continued)

環境、社會及管治報告(續)

#### Privacy and Data Protection

In addition, the Group strives to protect personal data and privacy of every customer. All the employees are obligated to retain in highly confidential any information obtained in connection with their employment, such as client information and supplier information.

We strictly confine the usage of the collected information for purposes we specified in our contracts, and we make sure to use such information responsibly. We require each and every employee to follow the guidance related to the privacy and data protection. Employees who have access to or are in control of such information have the full responsibility to protect the information from unauthorised disclosure or use.

#### Intellectual Property Rights

The Group also pays high attention in protecting the interest of intellectual property rights. When the Group engages a supplier to sell its products, we will liaise with the supplier on the terms and conditions on the sale of the products and a distributor agreement will be signed by both parties to ensure that the Group has the right and authority to sell the products on behalf of the suppliers.

In addition, the Group pays close attention to infringements in the market to prevent any infringements (e.g., counterfeiting of trademarks), this is to prevent and protect the Groups and the others from getting into troubles.

#### **Customer Opinion and Complaints**

The Group values the feedback of our customers as it guides us towards improvement. Additionally, we take customer complaints very seriously and thoroughly investigate them to report to our management team. Our goal is to offer our customers a great experience.

During the Reporting Period, no complaints were received and we complied with all relevant laws and regulations that have a significant impact to us, including but not limited to the Personal Data (Privacy) Ordinance, and noted no incident of information leakage reported during the Reporting Period.

#### 私隱及資料保護

此外,本集團努力保護每名客戶之個人資料及私 隱。所有僱員均須將彼等職位獲得之任何資料保 持高度機密,如客戶資料及供應商資料。

我們嚴格限制將收集的資料用於合約指定用 途, 並確保負責任地使用該等資 料。我們要求每一位 僱員遵從私隱及資料保護相關指引。有權訪問或 控制有關資料的僱員負有保護資料免遭未經授權 披露或使用的全部責任。

#### 知識產權

本集團亦高度重視保護知識產權方面之權益。當 本集團接觸供應商以代理其產品之銷售時,我們 會就銷售產品之條款及條件與供應商進行磋商, 雙方將簽署分銷協議,以確保本集團獲得代表供 應商銷售產品之權利及授權。

此 外,本集團密切關注市場上的侵權行 為, 以 防止任何侵權行 為(如 假冒商標),從而防止 和避免本集團及其他方陷入麻煩。

#### 客戶意見與投訴

本集團珍視客戶的意見,將其作為我們改進的方向。此 外,我們認真對待客戶投 訴,並進行全面調 查,向管理團隊報 告。我們的目標是為客戶提供優質體驗。

於報告期內,概無收到任何投訴,我們遵守 所有對我們有重大影響的相關法律及法規, 包括但不限於《個人資料(私隱)條例》,於 報告期內亦無報告任何資料洩露事件。

#### SUPPLY CHAIN MANAGEMENT

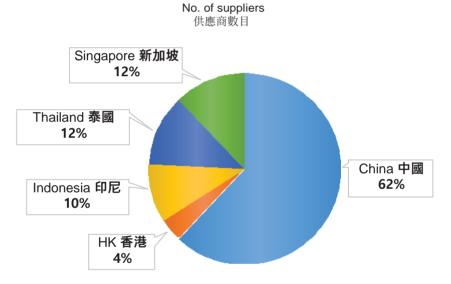
Suppliers are one of the key stakeholders to the Group who cannot be independent of production materials. Hence, we value our relationship with suppliers and are actively developing a sustainable supply chain that meets the Group's ethical, environmental, health and safety standards.

As a leading ICT products distributor, supply chain management forms a very essential part in the Group. We have over 300 product suppliers from all around the world, including China, Singapore, Thailand, Indonesia, etc. Below are the details of the supplier's distribution:

# 供應鏈管理

供應商是本集團的主要持份者之一,我們的生產 材料離不開供應 商。因 此,我們重視與供應商 的關係,並積極發展符合本集團道德、環境、健 康及安全標準之可持續供應鏈。

作為領先的資訊通訊科技產品分銷商,供應鏈管理乃本集團極為重要之一環。我們擁有來自世界各地的300 多家產品供應商,包括中國、新加坡、泰國、印度尼西亞等。下文載列供應商分佈詳情:



The Group has established a well-functioning supply chain management system that enhances the collaboration among suppliers, distributors, and retailers, ensuring that our customers receive top-notch products and services. To optimize the efficiency and efficacy of our supply chain management, each brand of supplier is assigned to a designated project manager who is responsible for overseeing their performance and ensuring seamless delivery of products to all parties involved. Additionally, our team regularly meets with our suppliers to ensure smooth operations.

本集團已建立一套運作良好之供應鍵管理系統, 可加強供應 商、分銷商及零售商之間的合作,確 保能夠向客戶提供優質產品及服務。為優化供應 鏈管理的效率及效力,我們向各品牌供應商指派 一名項目經理,負責監督供應商表現及確保產品 無縫交付予各方。此外, 我們的團隊將定期與供 應商會面,確保運營流暢。

# Environmental, Social and Governance Report (continued) 環境、社會及管治報告(續)

Most of our top suppliers are well-established and well-known brands such as Huawei, HP, Seagate, Western Digital, Dell, Lenovo, and Apple to name a few. The majority of our suppliers are governed by the laws and regulations in the U.S. and other countries and they are expected to comply with relevant laws and regulations in relation to safety and environmental management standards so that their products are up to standard. The Group emphasises the relationship and communications with the suppliers to promote sustainable development.

We also have a comprehensive process in selecting and engaging suppliers with integrity and fair treatment. We always take into consideration such as supplier qualification, past portfolio, product quality, recall policy, market conditions and demands, etc. The Group communicates with the suppliers and distributors regularly to maintain a good relationship with them and review and monitor the performance of the suppliers and provide feedback to them from time to time.

Besides the above selection criteria mentioned, the ethical performance and their participation in corporate social responsibility are also our concerns. We have to keep monitoring their performance and corporate social responsibility so that to make sure that our suppliers are up to their social standards. We hope to cooperate with the suppliers who have the same vision as us.

The Group is highly committed to promoting environmentally-friendly procurement practices. As suppliers play a vital role in our business by directly affecting the quality, cost, and delivery time of our products and services, we prioritize their selection and performance evaluation processes.

Traditionally, supplier selection processes have focused on quality, cost, and lead time. However, with the growing importance of environmental concerns, our Group has included environmental criteria in our supplier selection process. We expect our suppliers to not only comply with environmental regulations but also engage in efficient, green product design and sustainable development.

Therefore, our Group conducts extensive background checks and performance evaluations in our green supplier selection process, overseen by our designated product management team. They engage with suppliers on their environmental policies and compare them with other suppliers. Most of our suppliers are reputable international brands, and we continuously monitor their green procurement performance and policies. Furthermore, some of our board members sit on the Environmental, Social and Governance committee of our major suppliers to monitor and share views on different areas.

我們絕大多數主要供應商乃久富盛譽的知名品牌,例如華為、惠普、希捷、西部數據、戴爾、聯想、蘋果等。大多數供應商受美國及其他國家之法律及法規管轄,並須遵守與安全及環境管理標準相關之法律及法規,以使其產品均符合標準。本集團重視與供應商之關係及溝通,以促進可持續發展。

我們亦設有誠實公平地甄選及委任供應商的全面流程。我們始終考慮諸如供應商資質、過往產品組合、產品質量、召回政策、市場狀況及需求等因素。本集團將定期與供應商及分銷商溝通,與彼等維持良好關係,並檢討及監察供應商之表現,並不時向其提供反饋意見。

除上述甄選標準外,我們亦關注供應商的道德表 現及企業社會責任。我們持續監察供應商的表現 及企業社會責任,以確保彼等達到其社會標準。 我們希望與秉持相同願景的供應商合作。

本集團致力促進環保採購實踐。由於供應商直接 影響我們的產品及服務質量、成本及交付時間, 對我們的業務發揮至關重要的作用, 因此我們優 先考慮供應商的選擇及表現評估流程。

一直以 來,供應商甄選流程著重於質 量、成本 及交付週 期。然 而,隨著環境問題的重要性日 益增加,本集團已將環境標準納入供應商甄選流 程。我們希望我們的供應商不僅遵守環境法規, 亦致力於高效綠色的產品設計及可持續發展。

因此,本集團於綠色供應商甄選過程中開展廣泛的背景調查及表現評估,並由指定產品管理團隊監督。彼等與供應商就其環境政策進行接觸,並與其他供應商進行比較。我們的大部分供應商為國際知名品牌,我們亦持續監察彼等的綠色採購表現及政策。此外,部分董事會成員任職於我們主要供應商的環境、社會及管治委員會,負責監督及分享不同領域的觀點。

Our Board is responsible for the overall risk management of our group and different area of risks management are delegated to designated senior management team. Our product management team is responsible for the group supply risk management. We manage procurement risks from four aspects.

董事會負責本集團整體風險管理並轉授指定高級 管理層團隊負責風險管理的各個方面。我們的產 品管理團隊負責本集團供應風險管理。我們從四 個層面管理採購風險。

#### Measures for Management Risks in Supply Chain 供應鏈風險管理辦法

Identify internal and external risks 識別內外部風險

Develop a supply chain risk management plan for handling risks 制定處理風險的供應鏈風險管理計劃

Measures for Mgt Risks in Supply Chain 供應鏈風險 管理辦法

# Monitor risks closely 密切監控風險

# Perform regular reviews 進行定期檢討

- Identify internal and external risks. Understanding the sources and impact of procurement risks, conducting risk assessment and analysis, and determining potential consequences.
- Develop a supply chain risk management plan for handling risks. We have developed a supply chain risk management plan which help organizations proactively identify and mitigate potential risks, ensure continuity of operations, and protect against unforeseen disruptions to the supply chain., including risk identification, risk assessment, risk mitigation, risk monitoring, risk response and so on.
- Monitor risks closely. We continuously monitor the supply chain for potential risks and evaluate the effectiveness of risk mitigation strategies.
- Perform regular reviews. By conducting regular reviews of the supply chain management process, we can identify areas for improvement and ensure that they are delivering value to customers while managing risks effectively.

- 識別內外部風險。了解採購風險的來源及影響,進行風險評估及分析,並確定可能的後果。
- 制定處理風險的供應鏈風險管理計劃。 我們已制定供應鏈風險管理計劃,助力 各組織積極識別並減少潛在風險,確保 持續經營及防範供應鏈意外中斷,包括風 險識 別、風險評 估、風險緩 釋、風險監 控、風險應對等。
- 密切監控風險。我們持續監控供應鏈潛 在風險及評估風險緩釋戰略的有效性。
- 進行定期檢討。通過開展供應鏈管理流程定期檢討,我們識別可進一步優化的領域及確保在有效管理風險的同時為客戶提供價值。

#### ANTI-CORRUPTION

The Group maintains a high standard of business integrity throughout its operations and corrupt practices and bribery are strictly intolerable. The Group complies strictly with the relevant laws and regulations in relation to bribery, extortion, fraud and money laundering. There are anti-corruption and anti-bribery guidelines provided to all the employees. During the year under review, the Group did not have any non-compliance with the relevant laws and regulations.

The Group has a Compliance Department to monitor the compliance issue and to ensure that all employees are aware of the importance of integrity and honesty as the Group's core value. The Group has stringent Code of Conduct that requires the employees and our business partners to follow strictly. There are two aspects in the Group's Code of Conduct. One is related to employees. All newly joined employees are required to sign the Employee's Handbook and an Integrity Declaration and attend anticorruption training. All employees are also required to attend anti-corruption training every year to remind them on the importance of integrity. As for our business partners, such as suppliers, terms and conditions related to anticorruption are included in all the purchasing and sale agreements to ensure both parties are fully aware of their responsibilities.

# 反貪污

本集團在其運營過程中秉持高度商業誠信標準,嚴令禁止貪污及賄賂行為。本集團嚴格遵守有關賄 縣、勒 索、欺詐及洗黑錢之相關法律及法規。我們已向所有僱員提供反貪污及反賄賂指引。於回顧年度內,本集團並無任何不遵守相關法律及法規之情況。

本集團設有合規部 門,以監督合規事 宜,並確保所有僱員均知悉誠信與誠實作為本集團核心價值之重要性。本集團設有嚴謹行為守則,要求僱員及業務夥伴嚴格遵 守。本集團之行為守則涉及兩個方面。其中一方面與僱員相關。所有新入職僱員均須簽署僱員手冊以及一份誠信承諾 書,並參加反貪污培 訓。所有僱員亦須每年參加反貪污培訓,以向彼等強調誠信之重要性。至於我們的業務夥伴

(如供應商),所有購銷協議均加入與反貪污相關之條款及條件,以確保雙方完全知悉其責任。

Anti-corruption Training Content 反貪污培訓內容

#### 1 Law and Regulations 法律及法規

Local Law and Regulations 當地法律及法規 International Laws and Regulations 國際法律及法規

# 2 Enforcement Standards under Compliance 合規執行標準

Code of Conduct for Individuals: Commitment to Integrity and Ethics; Employee's Handbook 個人行為準則: 堅守誠信道德; 僱員手冊 Compliance Requirements with Customers: Anti-Bribery Clause 客戶合規要求: 反賄賂條款 Compliance Requirements in Procurement: Anti-Bribery Clause 採購合規要求: 反賄賂條款

#### 3 Whistle-blowing 舉報

Whistle-blowing Channels 舉報渠道 Confidentiality of whistle-blowing 舉報保密性

The Group also has whistle-blowing policy which provides channels for employees to report any malpractice, misconduct or illegal action. All the information collected and received will be kept confidential and the Group's internal audit department will conduct internal investigation and report to senior management.

本集團亦設有舉報政策,為僱員提供渠道舉報任何玩忽職守情況、不當行為或非法行為。所收集 及收取之全部資料將會保密處理,由本集團內部 審計部門進行內部調查並向高級管理層報告。 During the Reporting Period, the Group, its directors and employees were not involved in any legal cases concerning corrupt practices. We did not aware of any non-compliance with the relevant laws and regulations in our operating areas, including but not limited to the Prevention of Bribery Ordinance of Hong Kong, that had a notable impact on the Group relating to health and safety in relation to products and services provided.

於報告期 間,本集 團、其董事及僱員並未涉及 任何有關貪污行為的法律案件。我們並不知 悉任何違反運營當地相關法律法規(包括但 不限於《香港特別行政區防止賄賂條例》) 的情況,以致在所提供產品服務的健康安全 方面,對本集團產生顯著影響。

# **EMPLOYMENT**

The Group regards talents as one of its core competencies and has optimized the use of human resources through a dedicated recruitment process and appraisal system.

The Group believes that employees are the most important and valuable assets contributing to the key to success and sustainable growth of the Company as a whole. The Group strictly complies with all the relevant labour laws and regulations under respective jurisdictions. The Group treats all the employees equally that their employment, remuneration, promotion or dismissal will not be affected by their social identities such as race, nationality, gender, religion, age and marital status.

The Group provides a range of attractive remuneration, promotional opportunities, compensation, and benefits packages to attract and retain talented employees. Salaries are evaluated annually and adjusted based on individual performance and market conditions. Additionally, employees receive discretionary bonuses, share options, and Company shares to recognize their contributions to the Group, evaluated by both the Group's overall performance and individual performance. The Group also offers other benefits such as medical insurance, paid and maternity leaves, and retirement schemes to its employees.

At the end of Reporting Period, our Group hired a total of 4,487 employees, of which are almost full-time employees (4,476). Across our business portfolio, females accounted for 47% of the total labour. We are glad to see that the gender gap in the Group is small and we will keep this phenomenon. Regarding age, most of our employees concentrate in 31-40, accounting for around 43% of the total number. This is a positive for the Group as the employees at this age are often experienced and productive. For staff retainment, we would develop a strategy accordingly.

#### 僱傭

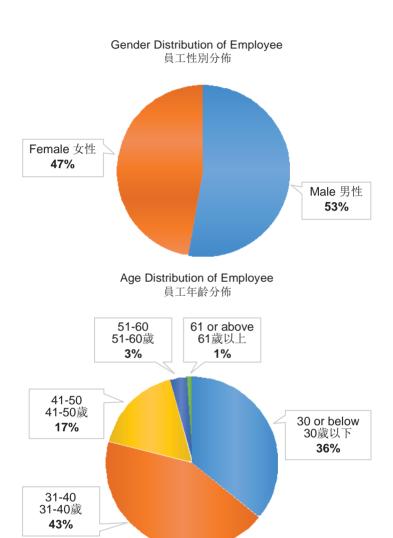
本集團視人才為其核心競爭力之一,並通過專門 的招聘流程及考核體系優化人力資源使用。

本集團相信,員工乃最重要及最實貴之資產, 為 本公司整體獲得成功及達致可持續發展之關鍵。 本集團嚴格遵守有關司法權區內所有相關勞工法 律及法規。本集團對所有僱員一視同 仁,彼等之 僱 用、薪 酬、晉升或解聘不會受其種族、國籍 、性別、宗教、年齡及婚姻狀況等社會身份影響

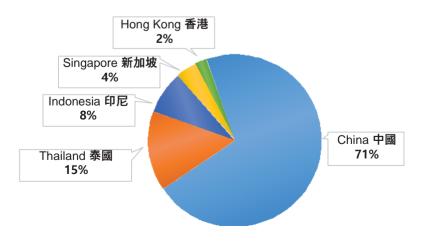
本集團提供一系列有吸引力之薪酬、晉升機會、補償及福利待 遇,以吸引及挽留有才華的僱員。薪金會每年評估一次並根據個人表現及市場情況進行調 整。此 外,僱員亦可獲得按本集團整體表現及個人表現評估之酌情花 紅、購股權及本公司股 份,以表彰彼等對本集團之貢獻。本集團亦為其僱員提供其他福 利,包括醫療保 險、有薪假 期、分娩假期及退休計劃。

於報告期末,本集團共聘用4,487 名僱員,其中幾乎全部為全職僱員(4,476 名)。在我們的業務組合中,女性佔總員工的47%。我們很高興看到本集團內的性別差距較小,我們會保持這種現象。在年齡方面,我們大部分僱員集中在31至40歲,佔總數約43%。這對於本集團而言是有利的,因為在這個年齡段的員工通常經驗豐富且工作效率高。我們將會相應制定僱員挽留策略。

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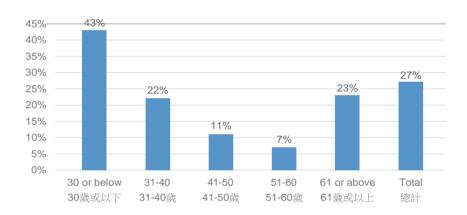
Location Distribution of Employee 員工地區分佈



During the period, we saw an 27% of our employees leaving the Group. Most of them are aged 30 or below and the turnover rate for the age group is 43%. The Group will closely monitor the situation. The Group also has policies and plans to retain the talents, for example, to provide them more training so as to develop their potential and let them feel being valued by the company. We treasure all employees of our company and hope to give them a good working atmosphere and experience.

期 內,我們的僱員離職率為27%,大部分為30歲或以下僱員,該年齡組別的流失率為43%。本集團將密切關注該情況。本 集團亦訂有人才留任政策及計劃,例如增加僱員培訓,挖掘僱員潛力,讓僱員感到獲重 視。我們珍惜本公司所有僱員,希望為其創造良好的工作氛圍與體驗。

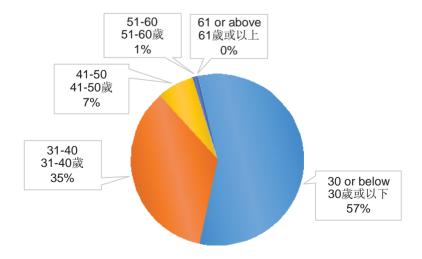
Turnover Rate – Age 流失率一年齡



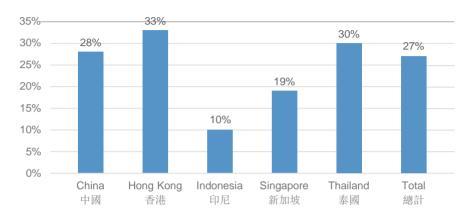
Our Group has a balanced figure in terms of gender, which is a sign of gender equality, and the turnover rate by gender is also fairly balanced, with 59% of departing employees being male and 41% female. The turnover rate was 30% for men and 24% for women. Below are the other Turnover Statistics presenting in Graph (Turnover Rate Calculation: Employees of certain category leaving/Total number of employees in the category):

本集團性別數據均衡,彰顯其對性別平等的重視,按性別劃分的流失率亦十分均衡,離職僱員中59%為男性,41%為女性。男女流失率分別為30%及24%。以下為其他流失率統計圖(流失率計算方式:某一類別離職僱員數/該類別僱員總數):

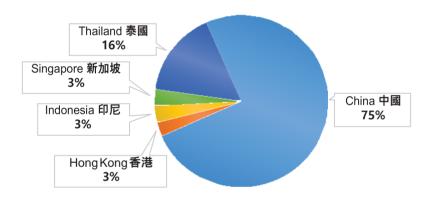
Age Distribution of Departing Employees 離職員工年齡分佈



Turnover Rate – Location 流失率一地區



Location Distribution of Departing Employees 離職員工地區分區



During the year under review, the Group did not have any non-compliance with the relevant employment laws and regulations.

於回顧年度內,本集團並無任何違反相關僱傭法 律及法規的情況。

#### LABOUR STANDARDS

The Group strongly condemns any form of child and forced labour, as it violates international labour standards. The Group adheres strictly to the relevant laws and regulations in the jurisdictions where it operates, concerning child and forced labour. The Group prohibits the use of child and forced labour in all its operations. The Group provides equal opportunities and fair treatment to all employees and job applicants.

To ensure compliance, the Human Resource Department conducts background checks on all job applicants. Each potential job applicant is required to complete an employment application form, which the Human Resource Department reviews to verify the accuracy of the information provided. The Human Resource Department is responsible for regulating employment and preventing any non-compliant behaviours. If any cases arise that cannot be handled by the Human Resource Department, they are promptly reported to upper management for further action.

We form a voluntary employment relationship with each of our employees and working hours exceeding the regulatory limits is not allowed. We also promote such concepts within the supply chain so as to protect the well-being of labour of the entire community. We hope to spread out the ideas of restricting child and force labour. If, unfortunately child labour is found, their employment will be terminated immediately and remuneration will be made according to the agreed wages.

During the Reporting Period, the Group did not recognize any material irregularities in the laws and regulations relating to any labour standards.

#### **HEALTH AND SAFETY**

The Group gives top priority to occupational health and safety. It recognizes that having effective occupational health and safety policies is crucial not just for its employees and the Group, but also for its customers and other stakeholders. Accordingly, the Group has established a labor safety and sanitation control system in accordance with the relevant laws and regulations in mainland China and Hong Kong.

# 勞工準則

本集團強烈譴責任何形式的童工及強制勞工,因 為其違反國際勞工公約。本集團嚴格遵守相關司 法權區有關童工及強制勞工之相關規則及規例。 本集團禁止在所有經營業務中使用童工及強制勞工。本集團為所有僱員與應徵者提供平等機會及 公平待遇。

為確保遵守規定,人力資源部對所有應徵者進行背景調查。每位有意應徵者均須填寫職位申請表,人力資源部會審閱申請表以證實所提供資料之準確性。人力資源部負責監管僱傭並防止出現任何不合規行為。如出現人力資源部無法處理之任何情況,應立即向上級管理層報告以採取進一步行動。

我們與每名僱員建立自願僱傭關係,工作時間不 得超過法定限額。我們亦於供應鏈內部推廣這一 理念,保障整個組織內的勞工福祉。我們希望宣 揚限制童工及強制勞工的理念。如不幸發現童工 ,將立即終止僱傭並根據已商定工資支付薪酬。

於報告期內,本集團並無發現任何違反法律法規中任何勞工準則的重大違規行為。

# 健康與安全

本集團將職業健康與安全放在首位。本集團認為 有效的職業健康與安全政策對本集團及其僱員、 客戶及其他持份者均至關重要。因此,根據中國 大陸及香港的相關法律及法規,本集團已建立勞 工安全與衛生監控制度。 Workplace safety is extremely important to the Group. The Group is committed to maintain a safe and healthy working environment and offer occupational safety training to employees. The Group also provides guidelines to staff in warehouses in order to raise awareness on occupational safety and health. For example, warning notice is placed around the warehouse for reminding the employees the careful operation of electric reach trucks. During the year under review, the Group did not have any work-related fatality case or any non-compliance with the relevant laws and regulations.

In addition, a professional cleaning company has been hired to sanitize the office carpet and regularly clean the air conditioning, with extra care taken during the pandemic. The entire office area is frequently sterilized to ensure cleanliness. Additionally, apart from providing bottled water, a water treatment system has been installed to filter and enhance the quality of drinking water.

During the year under review, the Group did not have any work-related fatality cases or any non-compliance with the relevant laws and regulations. In the past 3 years, the Group's operations recorded zero fatalities.

Apart from workplace safety, a healthy lifestyle is promoted to the employees. The Group organizes annual dinner, Christmas party and Chinese New Year lunch every year to share the joy and happiness amongst the employees and enhance their sense of belonging. Also, in order to have a better work-life balance between the employees, overtime working is not encouraged unless it is necessary. Employees are encouraged to participate in other activities such as sports or other interest courses to achieve a healthy work-life balance.

#### DEVELOPMENT AND TRAINING

The Group treasures talents and encourages employees to grow both intellectually and professionally.

The Group considers development and training is one of the important elements contributing the success of the Group. The training programs are classified into two types on-the-job and internal training to different levels of staff. The Group has formulated training plans for employees, including seminars and workshops., internal and external. Employees are also highly encouraged to attend external training courses and seminars that related to their job nature to enrich their knowledge in discharging their duties. Our training covers products knowledge, sales and marketing, operational skills, workflow management skills, leadership and management skills.

工作場所安全對本集團而言極為重要。本集團致力維持安全健康之工作環境,並向僱員提供職業安全培訓。本集團亦為倉庫員工提供指引,以增強僱員之職業安全與健康意識。例如,倉庫周圍設置警告牌,提醒僱員要謹慎操作電動叉車。於回顧年度內,本集團並未發生與任何工傷死亡案例或任何違反相關法律及法規之情況。

此外,本集團聘請一家專業清潔公司對辦公區的地毯進行消毒,定期清洗空調,在疫情期間格外小心。本集團經常對整個辦公區周圍進行消毒以確保清潔。此外,除提供瓶裝飲用水外,我們亦安裝水處理系統,過濾飲用水並提高飲用水質素。

於回顧年度內,本集團並無任何工傷死亡案例, 亦無任何違反相關法律及法規之情 況。過往三年 ,本集團的工傷死亡率為零。

除工作場所安全外,本集團亦提倡僱員養成健康 生活方式。本集團每年組織年夜飯、聖誕晚會 及春茗午宴,讓僱員分享喜悅及歡樂,增強彼等 之歸屬感。同時,為了更好地平衡僱員之間的 工作與生活,本集團不鼓勵加班

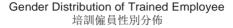
(除非必要)。本集團鼓勵員工參與其他活動 (如體育或其他興趣課程),以實現健康的工 作與生活平衡。

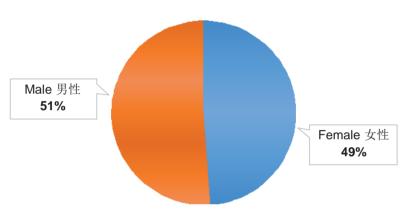
#### 發展及培訓

本集團重視人才並鼓勵僱員在知識及技能上謀求 發展。

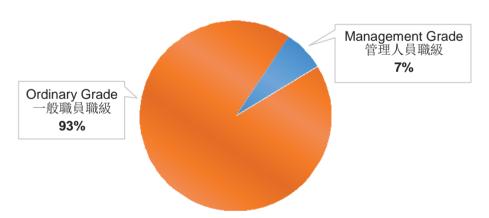
本集團認為發展及培訓是本集團取得成功的重要 因素之一。培訓計劃分為向不同級別員工提供的 在職培訓及內部培訓兩種類型。本集團已為僱員 制定培訓計劃,包括內部及外部研討會及講習班 。本集團亦非常鼓勵僱員參與與其工作性質相關 的外部培訓課程及研討 會,從而豐富其履行職責 的知 識。我們的培訓涵蓋產品知識、銷售及營銷 ,經營技能,工作流程管理技能,領導及管理技 能。 During the Reporting Period, the Group has organised some training for our employees, 40% of our employees have joined the training offered by the Group, with the statistic listed below:

於報告期內,本集團已為僱員安排了若干培訓, 40%的僱員已參加了本集團提供的培訓,統計數 據列舉如下:





# Grade Distribution of Trained Employee 培訓僱員職級分佈



Among our staff, 41% of female employees and 39% of male employees attended the training held, the average training hours of every employee 21 hours, respectively. For the grade of trained staff, management have joined the training course offered with the average 15 hours of training, and the ordinary staff have training amount to an average of 23 hours of training.

在我們的員工中, 41% 的女性僱員及39% 的 男性僱員參加了所舉行的培訓,每名僱員的 平均的培訓時長為21 小時。就受訓員工的職級而 言,管理層參加了所提供的培訓課 程,平均受訓15 小時,普通員工的平均受訓時數達到23 個培訓課時。

#### COMMUNITY INVESTMENT

As a responsible corporate citizen, the Group has been supporting and engaging in community and charitable activities in order to achieve a harmonious and sustainable development between enterprise and the community.

In this year, COVID-19 continues to have an impact on our social lives. During the pandemic, we have become more aware of the importance of social responsibility and are using technology to serve in the fight against the virus. We are committed to ensuring product and service safety and allowing technology to contribute to contactless solutions. At the same time, we are promoting nanotechnology materials with self-disinfecting and virus-resistant functions, providing environmental safety protection, and effectively blocking the transmission of various viruses and bacteria through the environment.

During the Reporting Period, the Group attended some charity work and donations through our offices in different regions. The following are the details of the community investments made by the Group:

# 社區投資

作為負責任之企業公民,本集團一直支持並參與 社區及慈善活動,以實現企業與社區之間的和諧 及可持續發展。

今年,新冠疫情繼續對我們的社會生活產生影響。疫情期間,我們更加意識到社會責任的重要性,並利用科技助力抗擊病毒。我們致力於確保產品及服務安全,利用科技助力零接觸防疫解決方案。同時,我們現正推廣具自行消毒及抗病毒功能的納米技術材料,提供環境安全保護,並有效阻斷各種病毒及細菌通過環境傳播。

於報告期,本集團透過我們在不同地區的辦事處 參加了一些慈善工作及捐贈。本集團所作出社區 投資的詳情如下:

Region 地區	Description 描述	HKD 港元
HK 香港	4,400 sets of anti-epidemic kits are provided for the "Dispensing Medicine as a Gift" Campaign 為「配藥贈藥」(Dispensing Medicine as a Gift)活動提供4,400套防疫試劑盒	100,000
Indonesia 印度尼西亞	Donation for Orphanage – Medan – buying supplies, clothes, food 捐贈孤兒院一棉蘭一購買用品、衣物、食物	5,000
	Donation for Down Syndrome Children –Surabaya – food, clothes 捐贈唐氏綜合症兒童一泗水一食物、衣物	5,000
	Donation for Guardian House for Down Syndrome – Ampera, Jakarta – food, groceries 捐贈監護唐氏綜合症之家一雅加達安佩拉一食物、雜貨	3,000
	Donation for School for Retarded Student – Bandung – food, groceries 捐贈智障學生學校一萬隆一食物、雜貨	3,000
	Donation for children that stay at the Mount Merapi refugee camp - Yogyakarta - food,	5,000
	groceries, clothes 捐贈默拉皮山難民營兒童一日惹一食物、雜貨、衣物	

Region 地區	Description 描述	HKD 港元
Thailand 泰國	Sponsorship for education (CHICKEN RUN: Enterprise of the future – Innovative Entrepreneurship Student Project under the operation of Yuthasar Na Nagara Foundation for Thailand Management Association.) 教育贊助 (泰國管理協會Yuthasar Na Nagara基金會運營的CHICKEN RUN: 未來企業一創新創業學生項目)	11,000
	Donation to Opengown Camp of Faculty of Medicine Vajira Hospital, Navamindradhiraj University 出版Faculty of Medicine Vajira Hospital, Navamindradhiraj University 即並然	4,000
	捐贈Faculty of Medicine Vajira Hospital, Navamindradhiraj University開放營 Kathin Ceremony to preserve a Buddhist tradition of Kathin robe offering to monks after Buddhist Lent support building a new Buddha image hall 供僧衣節保留守夏節後向僧侶供奉伽藍袈裟的佛教傳統,支持建造新佛像堂	67,000
	Donation to Bowling Charity 2022 of Nayok Wattanakorn Wat Udom Thanee School 捐款予Nayok Wattanakorn Wat Udom Thanee School之2022年保齡球慈善活動	7,000
	Donation to CU Systems Biology Center, Division of Research Affairs, Faculty of Medicine Chulalongkorn University 捐款予朱拉隆功大學醫學院研究事務科CU系統生物中心(CU Systems Biology Center)	218,000
	Donation to Adult Hematologic Malignancy Fund, Ramathibodi Hospital 捐款予Ramathibodi Hospital成人血液惡性腫瘤基金(Adult Hematologic Malignancy Fund)	210,000
	Donate 1 EV motorcycle (Thomas Brand) to Chulalongkorn University 向朱拉隆功大學捐贈1輛電動摩托車(Thomas Brand)	8,000
	Donation to Revenue Department for a Buddhist tradition of Kathin robe offering to monks 捐款予稅務局,用於向僧侶供奉伽藍袈裟的佛教傳統	2,000
	Donation to Koh Nang Kaew Pattanaram Temple for building chapel 捐贈Koh Nang Kaew Pattanaram Temple建造小教堂	1,000
	Donation to Wat Tha Pong Buddharam for a Buddhist tradition of Kathin robe offering to monks 捐贈Wat Tha Pong Buddharam,用於向僧侶供奉伽藍袈裟的佛教傳統	2,000
	Donation to Wat Sra Samphoe Thong for a Buddhist tradition of Kathin robe offering to monks 捐贈Wat Sra Samphoe Thong,用於向僧侶供奉伽藍袈裟的佛教傳統	3,000
Singapore 新加坡	SINGAPORE RED CROSS SOCIETY 新加坡紅十字會	114,000
	METTA WELFARE ASSOCIATION 慈光福利協會	14,000
	AMKSS SOCIAL MOVE AMKSS SOCIAL MOVE	57,000

Region 地區	Description 描述	HKD 港元
China 中國	Offices in Beijing, Guangzhou, Shanghai, Shenyang and other places have joined the "Workers' Federation" of the local governments to maximize the benefits for employees 北京、廣州、上海、瀋陽等地的辦公室加入地方政府的「工人聯合會」,為員工帶來最大利益The	3,471,000
	Union organized a 'Bring the New Year Home' member event, with a total of 257 participants.	N/A 不適用
	工會組織「把新年帶回家」會員活動,共有257人參加。 Organize a Sweet Women's Day Event for Union Members, with a total of 125 participants. 為工會成員組織甜蜜婦女節活動,共有125人參加。	
	Organize a May Day Celebration to Pay Tribute to Workers for the Union Members, with a total of 318 participants.	
	組織五一勞動節慶祝活動,向工會工人致敬,共有318人參加。 Organize a May Day Event to Comfort Frontline Workers for the Union Members", with a total of 295 participants.	
	為工會成員組織「五一慰問一線工作者活動」,共有295人參加。 Organize a Summer Coolness Giveaway Event for Union Members, with a total of 310	
	participants. 為工會成員組織夏季送清涼活動,共有310人參加。 Carry out the "Communist Party Members' Love Donation" campaign with the theme of	
	"Dedicated to Common Prosperity and National Rejuvenation, I am a Part of It" 開展「致力於共同繁榮和民族復興,我是其中一員」主題的「共產黨員愛心捐贈」活動 Organize a Mid-Autumn Festival and National Day Celebration Event for Union Members, with a	
	total of 327 participants. 為工會成員組織中秋節和國慶慶祝活動,共有327人參加。 Organize a Pandemic Support Event for Frontline Workers for the Union Members, with a total of 160 participants.	
	為工會成員組織一線工作者新冠疫情支援活動,共有160人參加。 Organize a Study of the 20th Party Congress and Quiz Event for Union Members, with a total of 410 participants.	
	組織工會成員學習党的二十大精神和知識競賽活動,共有410人參加。 Organize a Winter Warmth Giveaway Event for Union Members, with a total of 343 participants. 組織工會成員冬季送溫暖活動,共有343人參加。	
	Organize a Screening of the 20th Party Congress Educational Program for Union Members, with a total of 100 participants. 組織工會成員放映党的二十大教育節目,共有100人參加。	

The Group will continue supporting the culture of active participation in community services, encouraging our staff to do good to their surrounding communities by drawing their attention to diverse social and environmental issues and providing assistance and supports for the people in need.

# **ENVIRONMENTAL SUSTAINABILITY**

We concern about the environment, while maintaining the business operation of the Group, we try to minimize our impact to the environment at the same time spreading out the concept of sustainability development and protecting the environment. The Group undertakes environmental protection as part of its corporate responsibilities, and it is fully aware of the importance of sustainable environmental development in promoting sustainability in its operations. The Group is committed to implementing different environmental protection measures to reduce the impacts on the environment. We seek to response to the sustainability issues across our operations, from sourcing materials to our office usage.

#### **EMISSIONS**

The Group has always emphasized environmental friendliness and reducing emissions of all kinds. As our business is mainly trading in nature, the operations of our Group do not have significant impacts on air and greenhouse gas emissions, discharges into water and land, and generation of hazardous and non-hazardous waste. Air and gas emission and non-hazardous waste generated by the Group is minimal. Due to the nature of business, the most common air emission and greenhouse gas (GHG) emission from our daily business activities are mainly generated from the offices and warehouses consumption of electricity and the usage of vehicles and paper. The Group does not produce any hazardous waste in its operations.

During the Reporting Period, we were not aware of any non-compliance with relevant legislative and regulatory requirements, for example, the legislations relevant to the Prevention of Harmful Effects on the Environment Caused by Air Pollution, Noise, Vibration and Similar Phenomena.

#### Air and Greenhouse Gases

As the business nature of the Group is trading ICT products, the trading operation does not involve the emission of GHG in significant quantities. Therefore, we are not disclosing this figure. If in the future, our emissions become larger, we will disclose and inform our stakeholders in a timely manner.

本集團將繼續支持積極參與社區服務的文化,鼓 勵員工關注各種社會及環境問題,並為有需要的 人們提供幫助及支持,為周邊社區作出貢獻。

# 環境可持續發展

我們關注環境。我們在維持本集團業務營運的同時,盡量減少對環境的影響,同時推廣可持續發展及保護環境的理念。本集團將保護環境作為其企業責任的一部分,並充分認識到可持續環境發展對促進其業務可持續發展的重要性。本集團致力推行不同的環保措施,以減少對環境的影響。從採購材料到辦公場所使用,我們尋求在營運中應對可持續發展問題的方法。

# 排放

本集團一直注重環保及減少各類廢氣排放。由於 我們的業務主要為貿易性質,本集團的營運對廢 氣及溫室氣體排放、向水及土地排放以及產生有 害及無害廢棄物並無重大影響。本集團產生的廢 氣及氣體排放以及無害廢棄物極 少。因業務性質 使 然,我們日常業務活動中最常見的廢氣排放及 溫室氣體排放主要來自於在辦公室及倉庫的電力 消耗以及使用車輛及紙張。本集團於其營運中並 不產生任何有害廢棄物。

於報告期間,我們並無發現任何違反有關法例及 規管規定的情況,例如有關防止空氣污染、噪 音 、振動及類似現象對環境造成有害影響的法例。

#### 廢氣及溫室氣體

由於本集團的業務為買賣資訊通訊科技產品,買 賣業務並不涉及大量排放溫室氣 體。因 此,我 們並無披露相關數 字。倘若日後我們的排放量增 加,我們將及時披露並知會持份者。 The Group has no industry or car usage in the operation of our business so we will not have stationary and mobile combustion emission, but we discovered that the electricity usage will also generate GHG emission, as such, we have consolidated the electricity usage data in our headquarter – Hong Kong office, relevant statistics of GHG emission for the Reporting Period is shown as the following table:

本集團的業務營運中並不涉及工業或使用汽車, 故我們並無固定及移動燃燒排 放。但我們發 現 ,使用電力亦會產生溫室氣體排 放, 因此我們 整合我們的總部一 香港辦事處的用電數據。報告 期間的溫室氣體排放相關統計數字見下表:

Indicators	Unit	Total (2021) 總計	Total (2022) 總計
指標	單位	( 二零二一年)	( 二零二二年)
Total GHG Emissions 溫室氣體排放總量	Tonnes of CO₂e 噸二氧化碳當量	137.7	92.0
Intensity (Per Employee) 密度( 每名僱員)	Tonnes of CO <sub>2</sub> e/Employee 噸二氧化碳當量/僱員	1.4	1.0
Scope 1 – Stationary combustion 範圍1 一固定源燃燒	Tonnes of CO₂e 噸二氧化碳當量	Nil 零	Nil 零
Intensity (Per Employee) 密度( 每名僱員)	Tonnes of CO₂e/Employee 噸二氧化碳當量/僱員	Nil 零	Nil 零
Scope 1 – Mobile combustion 範圍1 一移動源燃燒	Tonnes of CO₂e 噸二氧化碳當量	Nil 零	Nil 零
Intensity (Per Employee) 密度 ( 每名僱員 )	Tonnes of CO₂e/Employee 噸二氧化碳當量/僱員	Nil 零	Nil 零
Scope 2 – Indirect Emissions 範圍2一間接排放	Tonnes of CO₂e 噸二氧化碳當量	137.7	92.0
Intensity (Per Employee) 密度( 每名僱員)	Tonnes of CO <sub>2</sub> e/Employee 噸二氧化碳當量/僱員	1.4	1.0

Note: GHG emissions are computed based on the ESG Reporting Guide and Emission Factor from Cross-Sector Tools prepared by Greenhouse Gas Protocol.

附註: 溫室氣體排放量乃根據環境、社會及管治報 告指引及溫室氣體核算體系編製的跨行業 工具排放系數計算。

We can see from the above table, the year-on-year data decreased by 29 percent, which has essentially achieved our goal of maintaining a decrease in key indicator data.

我們從上表可 見,數據同比下降29 %,基 本實 現關鍵指標數據保持下降的目標。

The Group understand the impact brought by GHG and air emission, so we strive to reduce the air and GHG emissions through improving process flow.

本集團深知溫室氣體及廢棄排放帶來的影響,因 此我們致力透過改善工藝流程減少廢棄及溫室氣 體排放。

#### Solid Waste Emission

We uphold the principle of "4Rs", namely Reduce, Reuse, Replace and Recycle. As our business mainly focus on IT software trading, we do not generate waste in our production process. In our offices, we produce only municipal waste, which is unharmful, disposed through legal means and collected by governmental services daily. Hence, we consider this issue insignificant to the Group and do not report the figures here.

#### Wastewater

Our manufacturing process does not involve water consumption, the Group does not have a lot of discharge to water. The wastewater of the Group comes mainly from domestic usage from our offices. Since living wastewater should not pose huge harm to the environment, we assume this topic insignificant. The Group strictly discharges wastewater into municipal sewage pipelines for uniform treatment in accordance with the "Wastewater Quality Standards for Discharge to Municipal Sewers". The Group also calls on employees to conserve water resources.

During the Reporting Period, there was no incidence of non-compliance in emissions with the relevant environmental laws and regulations that have a significant impact on our Group.

#### **USE OF RESOURCES**

The Group only uses resources in the office and warehouse operation, and we earnestly reduce resource consumption and improve economic efficiency.

The Group highly encourages the efficient use of resources while endeavours to reduce, reuse and recycle of resources to prevent the unnecessary waste of resources and minimize the impacts on the environment and natural resources. Due to the nature of our business, the resources used by the Group are principally attributed to electricity and paper consumed at our offices and warehouses. Due to our business nature, our operation does not involve direct consumption of water and packaging materials. Water consumption by the Group was mainly bottled drinking water used at the Group's offices and warehouse only.

#### 固體廢棄物排放

我們秉 持「4R」原 則,即減少使 用、物 盡其 用、替代使用及循環再 用。由於我們的業務重點 在於資訊科技軟件貿易,我們於生產過程中並無 產生廢物。我們的辦公室僅產生無害的城市垃圾 ,均以合法方式處置及每日由政府服務機構收 集 。因 此,我們認為此議題對本集團而言並不重大 ,故並無在此報告數據。

#### 廢水

我們的生產過程無需耗水。本集團不會對水體作出大量排放。本集團的廢水主要來自辦公室的日常使用。由於生活污水不會對環境造成重大危害,我們認為此議題並不重大。本集團嚴格按照《污水排入城鎮下水道水質標準》將廢水排入城鎮污水管道進行統一處理。本集團亦呼籲員工節約水資源。

於報告期間,並無發生對本集團有重大影響的違反相關環境法律法規排放的事件。

#### 資源使用

本集團僅於辦公室及倉庫營運中使用資源, 且我們切實減少資源消耗並提高經濟效益。

本集團大力鼓勵有效利用資源,同時努力減少資源用量,實現資源重複利用及回收,以防止資源之不必要浪費,盡量減輕對環境及自然資源之影響。基於業務性質使然,本集團所用資源主要為辦公室及倉庫所耗電力及紙 張。基於業務性質使然,本集團業務不會直接耗用水及包裝材料。本集團用水主要僅為辦公室及倉庫所耗瓶裝飲用水。

#### Environmental, Social and Governance Report (continued)

環境、社會及管治報告(續)

#### Electricity

As our Group's business is mainly trading in nature, our electricity consumption is normally used at our offices and warehouses, and we do not involve large electric facilities for operation. In this report, we believe the emission in our headquarter – Hong Kong will be the main concern, the table below shows the electricity usage and the intensity in our headquarter in Hong Kong during the Reporting Period:

#### 電力

由於本集團業務主要屬貿易性質,故一般在辦公室及倉庫用電,業務中並不需要大型電耗設 施。 於本報告 中,我們認為我們香港總部的排放將為 主要關注點,下表列示於報告期間我們香港總部 的用電量及密度:

The Group 本集團	Unit 單位	Total (2021) 總計 ( 二零二一年)	Total (2022) 總計 ( 一果一二年)
Electricity consumption 用電量	kWh 千瓦時	193,937	185,091
Intensity (per Employee) 密度(每名僱員)	kWh/Employee 千瓦時/僱員	2,000	1,969

The Group continues its commitment to reducing energy consumption by reminding employees to switch off their computers before leaving the office, switch off the lighting in the conference rooms and other functional rooms when they are not in use and turn the electronic equipment into energy saving mode whenever possible. We also encourage our employees to keep the office temperature at 25° C so as to ensure the efficient use of the air conditioning.

本集團繼續致力於減少能耗,提醒僱員於離開辦公室前關閉電腦,關掉無人使用之會議室及其他功能室照明,並盡可能將電子設備調校至節能模式。我們亦鼓勵僱員將辦公室溫度維持於25 攝氏度,確保空調使用效益。

#### Paper and Printing Materials

Paper usage by the Group's offices and warehouses is limited for daily office use as well as some printing materials such as annual/interim reports and circulars which are required to be distributed to the shareholders. To save the environment, the Group continues to make efforts to reduce and recycle the use of paper. We remind our employees to develop environmentally friendly printing and copying habits, encourage double-sided printing and scanning of documents on the company's server system instead of photocopying, and implement a password system for colour printing and separate collection of waste paper and envelopes for reuse and recycling. For these printed materials, we will not overprint, but print on demand, and encourage our readers to use the company's website.

#### **Environment and Natural Resources**

Due to the nature of our Group's operations, environmental impact and use of natural resources is considered minimal. Nevertheless, our Group is endeavour to protect the environment and natural resources as a responsible corporate citizenship.

#### 紙張及印刷品

本集團辦公室及倉庫所用紙張限於日常辦公室用紙,以及必須向股東分發之年報/中期報告及通函等印刷材料。為保護環境,本集團繼續致力於減少用紙並回收廢紙,提醒員工養成以環保方式印刷及複印之習慣,鼓勵雙面印刷,盡可能掃描文件存入本公司伺服器系統代替影印,實行彩色印刷密碼系統,分門別類收集廢紙及已使用信封以作重用及回收。對於有關印刷材料,本集團不會過量印刷,只會按需要印刷,並鼓勵讀者使用本公司之網站。

#### 環境及天然資源

由於本集團營運性質使然,本集團認為其對環境 造成之影響及天然資源用量極小。然而, 本集團 致力保護環境及天然資源,格盡企業公民之責。

# IMPACT ON COMMUNITIES, ENVIRONMENTAL AND NATURAL RESOURCE

The Group is well aware of the importance of sustainable development and has always regarded environmental protection as one of its key tasks. The Group's management acknowledges its responsibility in monitoring environmental impacts and the use of natural resources. As a socially responsible citizen, we are concerned about the quality of the environment. While conducting business, we strive to minimise our impact on the environment. Our determination to promote environmental well-being is reflected in the introduction of our Environmental Policy.

Due to our Group's business nature is mainly distribution of IT products, environmental impact and use of natural resources are considered minimal. Nevertheless, our Group is an endeavour to protect the environment and natural resources as responsible corporate citizenship. The Group minimised the impact on the environment through our daily life activities, for example, switching off the computers, lights and electronic devices when we finish using them, bringing our own cup to drink water instead of drinking plastic bottled water, etc. We all participate in protecting the environment through the small actions we take in our daily lives.

#### **CLIMATE CHANGE**

Climate change is an issue that troubles a multitude of corporations and countries around the world. The Group is not likely to be unaffected and will not leave ourselves unguarded. We have, apart from reducing GHG emissions, developed adaptive measures.

According to the Taskforce on Climate-related Financial Disclosures ("TCFD") framework, climate-related risks can be categorised as physical risks and transition risks. Physical risks can be acute or chronic in climate patterns. Transition risks can be evolved from transition to a lower-carbon economy

Due to our Group's business nature is mainly distribution of IT products, the supply chain may be disrupted by extreme weather events, such as typhoon. Any decrease in capacity of timely delivery may result in a loss of revenue.

The Group has over 300 suppliers in China, Hong Kong, Indonesia, Thailand and Singapore, etc. The diverse supplier base increases resilience of the supply chain and the ability to operate under various conditions. Also, the Group assigns designated project managers to have regular meetings with suppliers, enabling quick response in identifying and designing new distribution procedures related to climate change. The Group will evaluate emergency transition plans regularly to enhance adaptive capacity related to climate-related risks.

# 對社區、環境及天然資源的影響

本集團深知可持續發展的重要性,始終將環境保護作為重點工作之一。本集團管理層承擔監察環境影響及天然資源使用的責任。作為一名有社會責任感的公民,我們關心環境質量。在開展業務時,我們努力將對環境的影響降至最低。我們引入的環境政策反映了促進環境福祉的決心。

由於本集團的業務性質主要是分銷資訊科技產品,本集團認為其對環境造成之影響及天然資源用量極小。然而,本集團致力保護環境及天然資源,克盡企業公民之責。本集團通過我們的日常生活活動將對環境的影響降至最低,例如,使用完電腦、燈及電子設備後及時關閉,自帶杯子喝水而不喝塑料瓶裝水等。我們都通過日常生活的小舉動參與到環境保護當中。

# 氣候變化

氣候變化是困擾全球眾多企業及國家的問題。本 集團不可能不受影響,亦不會無所防備。除減少 溫室氣體排放外,我們還制定了適應措施。

根據氣候相關財務信息披露工作組的框架, 氣候 相關風險可分為物理風險及過渡風險。在氣候模 式 中,物理風險可能是急性 的,也可能是慢性 的。過渡風險可以從向低碳經濟的過渡演變而來

由於本集團的業務性質主要是分銷資訊科技產品 ,供應鏈可能因颱風等極端天氣情況而中斷。及 時交付的能力出現任何下降都可能導致損失收入

本集團在中國、香港、印尼、泰國、新加坡等地 擁有300 多名供應 商。多樣化的供應商基礎提高 了供應鏈的彈性以及在各種條件下的運營能 力。 此 外,本集團亦委派指定的項目經理與供應商定 期會面,以便迅速識別及設計與氣候變化相關的 新分銷程序。本集團將定期評估緊急過渡計劃, 以提高與氣候相關風險有關的適應能力。

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# ENVIRONMENTAL, SOCIAL AND GOVERNANCE 環境、社會及管治報告索引 REPORT INDEX

Aspects Summary Page Index/Notes 層面 概述 頁面索引/附註

A. Environmental

A. 環境

A1 Emission

A1排放物

一般披露

A1.1

A1.2

General Disclosure Relating to air and greenhouse gas emissions, discharges

into water and land, and generation of hazardous and

non-hazardous waste:

(a) the policies; and

(b) compliance with relevant laws and regulations that have a significant impact on the issuer.

有關廢氣及溫室氣體排放、向水及土地的排污、有害及

無害廢棄物的產生等的:

(a) 政策; 及

(b) 遵守對發行人有重大影響的相關法律及規例的資料。

The types of emissions and respective emissions data.

排放物種類及相關排放數據。

Direct (Scope 1) and energy indirect (Scope 2) greenhouse gas emissions in total (in tonnes) and, where

appropriate, intensity (e.g. per unit of production volume,

per facility.

直接( 範圍1)及能源間接( 範圍2)

溫室氣體總排放量(以噸計算)及(如適用)密度(如每

個設施每單位產生量)。

For more details, please refer to

"EMISSIONS"

有關更多詳情,請參閱「排放物」

Not material.

Trading ICT's products operation does not have a significant emission. Therefore, we are not disclosing on this figure.

不重大。

買賣資訊通訊科技產品的業務並無產生大 量排放物。因此,我們並無披露此項數據

For more details, please refer to

"EMISSIONS"

有關更多詳情,請參閱「排放物」

Aspects 層面	Summary 概述	Page Index/Notes 頁面索引/附註
A1.3	Total hazardous waste produced (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility).  所產生有害廢棄物總量 ( 以噸計算)及 ( 如適用)密度 ( 如每個設施每單位產生量)。	Not material. Trading ICT's products operation does not have a significant emission. Therefore, we are not disclosing on this figure. 不重大。 賈賣資訊通訊科技產品業務並無產生大量排放物。因此,我們並無披露此項數據。
A1.4	Total non-hazardous waste produced (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility).  所產生無害廢棄物總量 ( 以噸計算)及 ( 如適用)密度 ( 如每個設施每單位產生量 )。	Not material. Trading ICT's products operation does not have a significant emission. Therefore, we are not disclosing on this figure. 不重大。 買賣資訊通訊科技產品業務並無產生大量排放物。因此,我們並無披露此項數據。
A1.5	Description of emissions target(s) set and steps taken to achieve them. 描述所訂立的排放量目標及為達到這些目標所採取的步驟。	For more details, please refer to "EMISSIONS" and "ESG STRATEGIES" 有關更多詳情,請參閱「排放物」及「環境、社會及管治策略」
A1.6	Description of how hazardous and non-hazardous wastes are handled, and a description of reduction target(s) set and steps taken to achieve them.  描述處理有害及無害廢棄物的方法,及描述所訂立的減廢目標及為達到這些目標所採取的步驟。	Not material. Trading ICT's products operation does not have a significant emission. Therefore, we are not disclosing on this figure. 不重大。 買賣資訊通訊科技產品業務並無產生大量 排放物。因此,我們並無披露此項數據。

Aspects 層面	Summary 概述	Page Index/Notes 頁面索引/附註
A2 Use of Resources A2資源使用		
General Disclosure	Policies on the efficient use of resources, including energy, water and other raw materials.	For more details, please refer to "USE OF RESOURCES"
一般披露	有效使用資源(包括能源、水及其他原材料)的政策。	有關更多詳情,請參閱「資源使用」
A2.1	Direct and/or indirect energy consumption by type (e.g. electricity, gas or oil) in total (kWh in '000s) and intensity (e.g. per unit of production volume, per facility).	For more details, please refer to "USE OF RESOURCES"
	按類型劃分的直接及/或間接能源(如電、氣或油)總 耗量(以千個千瓦時計算)及密度(如每個設施每單位 產生量)。	有關更多詳情,請參閱「資源使用」
A2.2	Water consumption in total and intensity (e.g. per unit of	Not material.
	production volume, perfacility).	Trading ICT's products operation does not have a significant emission. Therefore, we are not disclosing on this figure.
	總耗水量及密度(如每個設施每單位產生量)。	不重大。 買賣資訊通訊科技產品業務並無產生大量 排放物。因此,我們並無披露此項數據。
A2.3	Description of energy use efficiency target(s) set and steps taken to achieve them. 描述所訂立的能源使用效益目標及為達到這些目標所採取的步驟。	For more details, please refer to "USE OF RESOURCES" and "ESG STRATEGIES" 有關更多詳情,請參閱「資源使用」及「環境、社會及管治策略」
A2.4	Description of whether there is any issue in sourcing water that is fit for purpose, water efficiency target(s) set and steps taken to achieve them.	Not material.  Trading ICT's products operation does not have a significant emission. Therefore, we
	描述求取適用水源上可有任何問題,以及所訂立的用水效益目標及為達到這些目標所採取的步驟。	are not disclosing on this figure. 不重大。 買賣資訊通訊科技產品業務並無產生大量 排放物。因此,我們並無披露此項數據。

Aspects 層面	Summary 概述	Page Index/Notes 頁面索引/附註
A2.5	Total packaging material used for finished products (in tonnes) and, if applicable, with reference to per unit produced.  製成品所用包裝材料的總量 (以噸計算)及(如適用)每生產單位佔量。	Not material. Trading ICT's products operation does not have a significant emission. Therefore, we are not disclosing on this figure. 不重大。 買賣資訊通訊科技產品業務並無產生大量 排放物。因此,我們並無披露此項數據。
A3 The Environment at A3環境及天然資源	nd Natural Resources	
General Disclosure	Policies on minimising the issuer's significant impacts on the environment and natural resources.	For more details, please refer to "IMPACT ON COMMUNITIES, ENVIRONMENTAL AND NATURAL RESOURCE"
一般披露	減低發行人對環境及天然資源造成重大影響的政策。	有關更多詳情,請參閱「對社區、環境及天然資源的影響」
A3.1	Description of the significant impacts of activities on the environment and natural resources and the actions taken to manage them. 描述業務活動對環境及天然資源的重大影響及已採取管理有關影響的行動。	For more details, please refer to "IMPACT ON COMMUNITIES, ENVIRONMENTAL AND NATURAL RESOURCE" 有關更多詳情,請參閱「對社區、環境及天然資源的影響」
A4 Climate Change A4氣候變化		
General Disclosure	Policies on identification and mitigation of significant climate-related issues which have impacted, and those which may impact, the issuer.	For more details, please refer to "CLIMATE CHANGE"
一般披露	識別及應對已經及可能會對發行人產生影響的重大氣候相關事宜的政策。	有關更多詳情,請參閱「氣候變化」
A4.1	Description of the significant climate-related issues which have impacted, and those which may impact, the issuer,	For more details, please refer to "CLIMATE CHANGE"
	and the actions taken to manage them. 描述已經及可能會對發行人產生影響的重大氣候相關 事宜,及應對行動。	有關更多詳情,請參閱「氣候變化」

Aspects Summary 層面 概述

Social

社會

**B1** Employment and Labour Practices

B1僱傭及勞工常規

General Disclosure Following information on: For more details, please refer to

"EMPLOYMENT" (a) the policies; and

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有關更多詳情,請參閱「僱傭」

有關更多詳情,請參閱「僱傭」

頁面索引/附註

(b) compliance with relevant laws and regulations that have a significant impact on the issuer

relating to compensation and dismissal, recruitment and promotion, working hours, rest periods, opportunity, diversity, anti-discrimination, and other benefits and welfare.

有關薪酬及解僱、招聘及晉升、工作時數、假期、平等機 一般披露

會、多元化、反歧視以及其他待遇及福利的:

(a) 政策: 及

(b) 遵守對發行人有重大影響的相關法律及規例的資料。

B1.1 Total workforce by gender, employment type (for For more details, please refer to example, full- or part-time), age group and geographical "EMPLOYMENT"

按性別、僱傭類型(如全職或兼職)、年齡組別及地區劃

分的僱員總數。

(a) 政策; 及

Employee turnover rate by gender, age For more details, please refer to group and

geographical region.

按性別、年齡組別及地區劃分的僱員流失比率。

"EMPLOYMENT" 有關更多詳情, 請參閱「僱傭」

B2 Health and Safety

B2健康與安全

B1.2

General Disclosure For more details, please refer to "HEALTH Information on: AND SAFETY" (a) the policies; and

(b) compliance with relevant laws and regulations that

have a significant impact on the issuer

relating to providing a safe working environment and protecting employees from occupational hazards.

有關更多詳情,請參閱「健康與安全」 一般披露 有關提供安全工作環境及保障僱員避免職業性危害的:

(b) 遵守對發行人有重大影響的相關法律及規例的資料。

Aspects 層面	Summary 概述	Page Index/Notes 頁面索引/附註
B2.1	Number and rate of work-related fatalities occurred in each of the past three years including the reporting year. 於過去三年 (包括報告年度)每年因工作關係而死亡的人數及比率。	For more details, please refer to "HEALTH AND SAFETY" 有關更多詳情,請參閱「健康與安全」
B2.2	Lost days due to work injury.	For more details, please refer to "HEALTH AND SAFETY"
	因工傷損失工作日數。	有關更多詳情,請參閱「健康與安全」
B2.3	Description of occupational health and safety measures adopted, and how they are implemented and monitored. 描述所採納的職業健康與安全措施,以及相關執行及監察方法。	For more details, please refer to "HEALTH AND SAFETY" 有關更多詳情,請參閱「健康與安全」
B3 Development and B3發展及培訓	Training	
General Disclosure	Policies on improving employees' knowledge and skills for discharging duties at work. Description of training activities.	For more details, please refer to "DEVELOPMENT AND TRAINING
一般披露	有關提升僱員履行工作職責的知識及技能的政策。描述培訓活動。	有關更多詳情,請參閱「發展及培訓」
B3.1	The percentage of employees trained by gender and employee category (e.g. senior management, middle management).	For more details, please refer to "DEVELOPMENT AND TRAINING"
	按性別及僱員類別(如高級管理層、中級管理層)劃分 的受訓僱員百分比。	有關更多詳情,請參閱「發展及培訓」
B3.2	The average training hours completed per employee by gender and employee category. 按性別及僱員類別劃分,每名僱員完成受訓的平均時數。	For more details, please refer to "DEVELOPMENT AND TRAINING" 有關更多詳情,請參閱「發展及培訓」

Aspects 層面	Summary 概述	Page Index/Notes 頁面索引/附註
B4 Labour Standards B4勞工準則		
General Disclosure	Relating to preventing child and forced labour:  (a) the policies; and  (b) compliance with relevant laws and regulations that have a significant impact on the issuer.	For more details, please refer to "LABOUR STANDARDS"
一般披露	有關防止童工及強制勞工的: (a) 政策;及 (b) 遵守對發行人有重大影響的相關法律及規例的資料。	有關更多詳情,請參閱「勞工準則」
B4.1	Description of measures to review employment practices to avoid child and forced labour. 描述檢討招聘慣例的措施以避免童工及強制勞工。	For more details, please refer to "LABOUR STANDARDS" 有關更多詳情,請參閱「勞工準則」
B4.2	Description of steps taken to eliminate such practices when discovered. 描述在發現違規情況時消除有關情況所採取的步驟。	For more details, please refer to "LABOUR STANDARDS" 有關更多詳情,請參閱「勞工準則」
B5 Supply Chain Mana B5供應鏈管理	agement	
General Disclosure	Policies on managing environmental and social risks of the supply chain.	For more details, please refer to "SUPPLY CHAIN MANAGEMENT"
一般披露	有關管理供應鏈的環境及社會風險政策。	有關更多詳情,請參閱「供應鏈管理」
B5.1	Number of suppliers by geographical region. 按地區劃分的供應商數目。	For more details, please refer to "SUPPLY CHAIN MANAGEMENT" 有關更多詳情,請參閱「供應鏈管理」
B5.2	Description of practices relating to engaging suppliers, number of suppliers where the practices are being implemented, and how they are implemented and monitored.	For more details, please refer to "SUPPLY CHAIN MANAGEMENT"
	描述有關聘用供應商的慣例,向其執行有關慣例的供應 商數目、以及有關慣例的執行及監察方法。	有關更多詳情,請參閱「供應鏈管理」

Aspects 層面	Summary 概述	Page Index/Notes 頁面索引/附註
B5.3	Description of practices used to identify environmental and social risks along the supply chain, and how they are implemented and monitored.	For more details, please refer to "SUPPLY CHAIN MANAGEMENT"
	描述有關識別供應鏈每個環節的環境及社會風險的慣例,以及相關執行及監察方法。	有關更多詳情,請參閱「供應鏈管理」
B5.4	Description of practices used to promote environmentally preferable products and services when selecting	For more details, please refer to "SUPPLY CHAIN MANAGEMENT"
	suppliers, and how they are implemented and monitored. 描述在揀選供應商時促使多用環保產品及服務的慣例, 以及相關執行及監察方法。	有關更多詳情,請參閱「供應鏈管理」
B6 Product Responsib B6產品責任	pility	
General Disclosure	Relating to health and safety, advertising, labelling and privacy matters relating to products and services provided and methods of redress:	For more details, please refer to "PRODUCT RESPONSIBILITY"
	<ul><li>(a) the policies; and</li><li>(b) compliance with relevant laws and regulations that have a significant impact on the issuer.</li></ul>	
一般披露	有關所提供產品和服務的健康與安全、廣告、標籤及私 隱事宜以及補救方法的:	有關更多詳情,請參閱「產品責任」
	(a) 政策;及 (b) 遵守對發行人有重大影響的相關法律及規例的資料。	
B6.1	Percentage of total products sold or shipped subject to recalls for safety and health reasons.	For more details, please refer to "PRODUCT RESPONSIBILITY – Product Quality and Safety"
	已售或已運送產品總數中因安全與健康理由而需回收的百 分比。	有關更多詳情,請參閱「產品責任一產品質量與安全」
B6.2	Number of products and service related complaints received and how they are dealt with.	For more details, please refer to  "PRODUCT RESPONSIBILITY – Customer
	接獲關於產品及服務的投訴數目以及應對方法。	Opinions and Complaints" 有關更多詳情,請參閱「產品責任一客戶 意見與投訴」
B6.3	Description of practices relating to observing and protecting intellectual property rights.	For more details, please refer to "PRODUCT RESPONSIBILITY – Intellectual
	描述與維護及保障知識產權有關的慣例。	Property Rights" 有關更多詳情,請參閱「產品責任一知識 產權」

Aspects 層面	Summary 概述	Page Index/Notes 頁面索引/附註
B6.4	Description of quality assurance process and recall procedures. 描述質量檢定過程及產品回收程序。	For more details, please refer to "PRODUCT RESPONSIBILITY – Product Quality and Safety" 有關更多詳情, 請參閱「產品責任一產品
		質量與安全」
B6.5	Description of consumer data protection and privacy policies, and how they are implemented and monitored.	For more details, please refer to "PRODUCT RESPONSIBILITY – Privacy and Data Protection"
	描述消費者資料保障及私隱政策,以及相關執行及監察方法。	有關更多詳情,請參閱「產品責任一私隱及資料保護」
B7 Anti-corruption B7反貪污		
General Disclosure	Relating to bribery, extortion, fraud and money laundering:  (a) the policies; and  (b) compliance with relevant laws and regulations that	For more details, please refer to "ANTI-CORRUPTION"
一般披露	have a significant impact on the issuer. 有關防止賄賂、勒索、欺詐及洗黑錢的: (a) 政策;及 (b) 遵守對發行人有重大影響的相關法律及規例的資料。	有關更多詳情,請參閱「反貪污」
B7.1	Number of concluded legal cases regarding corrupt practices brought against the issuer or its employees during the reporting period and the outcomes of the	For more details, please refer to "ANTI-CORRUPTION"
	cases. 於報告期內對發行人或其僱員提出並已審結的貪污訴 訟案件的數目及訴訟結果。	有關更多詳情,請參閱「反貪污」
B7.2	Description of preventive measures and whistle-blowing procedures, and how they are implemented and monitored.	For more details, please refer to "ANTI-CORRUPTION"
	描述防範措施及舉報程序,以及相關執行及監察方法。	有關更多詳情,請參閱「反貪污」
B7.3	Description of anti-corruption training provided to directors and staff. 描述向董事及員工提供的反貪污培訓。	For more details, please refer to "ANTI-CORRUPTION" 有關更多詳情, 請參閱「反貪污」

# Environmental, Social and Governance Report (continued) 環境、社會及管治報告(續)

有關更多詳情,請參閱「社區投資」

Aspects 層面	Summary 概述	Page Index/Notes 頁面索引/附註		
B8 Community Investment B8社區投資				
General Disclosure	Policies on community engagement to understand the needs of the communities where the issuer operates and to ensure its activities take into consideration the communities' interests.	For more details, please refer to "COMMUNITY INVESTMENT"		
一般披露	有關以社區參與來了解發行人營運所在社區需要和確保其業務活動會考慮社區利益的政策。	有關更多詳情,請參閱「社區投資」		
B8.1	Focus areas of contribution (e.g. education, environmental concerns, labour needs, health, culture, sport).  專注貢獻範疇 (如教育、環境事宜、勞工需求、健康、文化、體育)。	For more details, please refer to "COMMUNITY INVESTMENT" 有關更多詳情,請參閱「社區投資」		
	Resources contributed (e.g. money or time) to the focus area.	For more details, please refer to "COMMUNITY INVESTMENT"		

在專注範疇所動用資源(如金錢或時間)。